



AMERICAN RESCUE PLAN ACT
Community Service Agency - Funding Request

This fillable form is available on our website: www.leecountyil.com

Section 1: Program Overview/Eligibility

Coronavirus State and Local Fiscal Recovery Funds enable local governments to provide a wide range of assistance to individuals and households, including support for unemployed workers and aid to households facing food, housing or other financial insecurity, to help alleviate the economic hardships caused by the COVID-19 pandemic. Lee County is seeking partnerships with community service organizations to provide aid to individuals and households. Interested agencies should verify eligibility, complete the following application, and provide supporting documentation to apply.

A. Important Dates.

- Applications will be accepted via email between January 10-February 28, 2022.
Notification of the grant award will be on or about March 15, 2022. The first (of two) payments will be on or about April 1, 2022.
All grant money awarded must be expended by March 30, 2023.

B. Agency Eligibility. To be eligible for funding assistance:

- The Agency must be a not-for-profit agency registered with the Illinois Secretary of State.
The Agency must be located within or serving individuals that reside within the corporate boundaries of Lee County.
The Agency must agree to provide timely and accurate reporting of the funding uses for Lee County to comply with reporting requirements to the United States Treasury.
The Agency must comply with all federal sub-award compliance requirements as listed in Page 3 of this document.

C. Program Eligibility.

- The proposed use of funding must deliver aid to Lee County unemployed workers, households facing food, housing, or other financial insecurity, or to support survivor's benefits for family members of COVID-19 victims. See Page 2 for more details on eligible uses. Include a description of the proposed program and any supporting documentation with this application.

B. Available Funding.

- Funding up to a maximum of \$10,000 is available per Agency. Funding may be allocated in increments over a specified period at the discretion of Lee County.

C. Program information.

- Email application to Sara Leisner, Lee County ARPA Grant Coordinator at arpa@countyoflee.org.

Section 2: Agency contact information (please print)

Agency United Way of Lee County, Inc. Agency Tax ID# 36-6009288
Agency Phone Number 815-284-3339 Agency Fax # (if available)
Agency Address PO Box 382, 98 S Galena, Dixon, IL 61021
Agency Representative Amanda Wike Title Executive Director
Representative Email awike@uwleeco.org Phone 815-284-3339

Section 3: Required Documentation (attach to this application)

- 1. Description of the intended use of the funding, including the total dollar amount of funding requested.
2. Copy of the Illinois Secretary of State registration as a not-for-profit agency
3. Completed Form W-9, Request for Taxpayer Identification Number

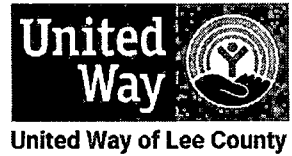
Section 4: Signature

I hereby depose and say that I am an authorized representative of the Agency, that I have read this application, that I have personal knowledge of the contents thereof, that the same is true in substance and fact, and that I will comply with all grant and reporting requirements to Lee County on behalf of the Agency.

Signature of Agency Representative

2/28/2022
Date

UNITED WAY OF LEE COUNTY ARPA GRANT PROPOSAL



AMOUNT REQUESTED

\$ 10,000.00

UWLC OVERVIEW

United Way of Lee County (UWLC) is a 501(c)3 organization. Our mission is to united people and resources to improve lives and build a stronger Lee County community. United Way partners with over 30 programs throughout Lee County by providing program grants. UWLC has additional internal programming:

- 2-1-1: A UWLC sponsored, 24/7 Helpline that connects residents of Lee County to appropriate human service agencies and resources.
- Summer Eats: A UWLC program that provides lunches to student-aged children throughout the summer when school is not in session. Throughout the pandemic, this program grew exponentially, providing over 16,000 meals throughout the summers of 2020 and 2021.
- Free Little Libraries: UWLC keeps books available in Free Little Libraries at parks and neighborhoods throughout Lee County, increasing access to books for readers of all ages and backgrounds.

United Way programming impacts 1 in 3 residents in Lee County, IL. In the 2020-21 campaign, United Way was down 23% from the previous year. The campaign is projected to be the same as 2020-21 for the 2021-22 season. While fundraising has been down with the lack of events and loss of workplace campaigns, the need is growing.

Throughout the pandemic, the Summer Eats program grew exponentially as shown below with an anticipated high number again for the summer of 2022.

- 2019: 2,050 lunches served
- **2020: 9,100 lunches served (extended season due to school closures)**
- **2021: 6,400 lunches served**

OUR PROPOSAL

United Way plans to use \$10,000 of ARPA funding to support the internal programs due to the loss of fundraising.

| Program | Program Budget |
|-------------|--|
| 2-1-1 | \$4,200 annually |
| Summer Eats | \$9,000 annually (based on 6,000 meals served) |



Illinois Department of Revenue

Office of Local Government Services
Sales Tax Exemption Section, 3-520
101 W. Jefferson Street
Springfield, Illinois 62702
217 782-8881

May 16, 2014

UNITED WAY OF LEE COUNTY
EXECUTIVE DIRECTOR
PO BOX 382 101 W FIRST ST
DIXON IL 61021

We have received your recent letter, and based on the information you furnished, we believe

UNITED WAY OF LEE COUNTY
of
DIXON, IL

is organized and operated exclusively for charitable purposes.

Consequently, sales of any kind to this organization are exempt from the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax in Illinois.

We have issued your organization the following tax exemption identification number: E9943-3478-03. To claim the exemption, you must provide this number to your suppliers when purchasing tangible personal property for organizational use. This exemption may not be used by individual members of the organization to make purchases for their individual use.

This exemption will expire on September 1, 2017, unless you apply to the Illinois Department of Revenue for renewal at least three months prior to the expiration date.

Office of Local Government Services
Illinois Department of Revenue

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: March 2, 2000

Person to Contact:

Kathy Masters #31-04015
Customer Service Representative

Toll Free Telephone Number:

8:00 A.M. to 9:30 P.M. ET
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

36-6009288

United Way of Lee County, Inc.
P.O. Box 382
Dixon, IL 61021-0382

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in August 1972 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(3).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
 See Specific Instructions on page 3.

| | |
|---|--|
| 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. United Way of Lee County, Inc. | |
| 2 Business name/disregarded entity name, if different from above | |
| 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. | 4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small> |
| <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____ | |
| 5 Address (number, street, and apt. or suite no.) See instructions. 98 South Galena Ave | Requester's name and address (optional) |
| 6 City, state, and ZIP code Dixon, IL 61021 | |
| 7 List account number(s) here (optional) | |

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|--|---|--|---|---|---|---|---|---|---|--|--|--|---|---|---|--|---|---|---|---|---|---|---|
| Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter. | | | | | | | | | | | | | | | | | | | | | | | |
| Social security number <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> </table> | | | | | | | | | | | | | or Employer identification number <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">3</td> <td style="width: 10%; text-align: center;">6</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;">6</td> <td style="width: 10%; text-align: center;">0</td> <td style="width: 10%; text-align: center;">0</td> <td style="width: 10%; text-align: center;">9</td> <td style="width: 10%; text-align: center;">2</td> <td style="width: 10%; text-align: center;">8</td> <td style="width: 10%; text-align: center;">8</td> </tr> </table> | 3 | 6 | | 6 | 0 | 0 | 9 | 2 | 8 | 8 |
| | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 6 | | 6 | 0 | 0 | 9 | 2 | 8 | 8 | | | | | | | | | | | | | | |

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|--|--|
| Part II Certification Under penalties of perjury, I certify that: | |
| 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. | |
| Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later. | |

| | | |
|------------------|----------------------------|--------------------------|
| Sign Here | Signature of U.S. person ▶ | Date ▶ <u>11/30/2021</u> |
|------------------|----------------------------|--------------------------|

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is backup withholding, later.